BETHLEHEM TOWNSHIP BOARD OF EDUCATION
280 ASBURY-WEST PORTAL ROAD
ASBURY, NEW JERSEY 08802
908-479-6336

WORK SESSION MEETING
MINUTES
June 8, 2021

For the Work Session Meeting of the Bethlehem Township Board of Education
being held by video conference call and
video conference on Tuesday, June 8, 2021 at 6:30 p.m.

I. CALL TO ORDER – President Roosen called the meeting to order at 6:33 p.m.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE:
In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was provided by sending notice to: The Hunterdon County Democrat, Bethlehem Township Clerk, email sent to school community and township residents, by posting on the bulletin boards in the Ethel Hoppock Middle School and Thomas B. Conley Schools and by posting notice on the Board of Education website at http://btschools.org/

You are invited to a Zoom webinar -
When: June 8, 2021 06:30 PM Eastern Time (US and Canada)
Topic: Bethlehem Township Schools - BOE Work Session Meeting

Pre-register in advance for this webinar:
https://btschools-org.zoom.us/webinar/register/WN_fgDq110AQNe1qrkPNiKs3g

After registering, you will receive a confirmation email containing information about joining the webinar.

IV. ROLL CALL

Mr. Gregory Glazar	*Present*	*Mr. Travis Roop*	*Present*	*Ms. Rainie Roncoroni, Interim CSA*	*Present*
Mr. Kyle Harris	*Present*	*Mrs. Debra D. Roosen*	*Present*	*Mrs. Beverly Vlietstra, Interim SBA/BS*	*Present*
Mr. John Logar	*Present*	*Mr. Ryan Caughey*	*Absent*	*Ms. Teresa Moore, Attorney*	*Present*
Dr. Alyce Hunter	*Absent*				

V. PUBLIC COMMENTS – None

Public participation at board meetings is intended to allow individual members of the public to address the Board of Education on issues of public concern. The public comment period is an opportunity for the Board to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a "cross examination" between the public and individual members. While all comments made by the public will be taken under advisement, the Board will not respond to comments made by the public.

- Pursuant to Board Policy #0167:
  - all statements from the public must be directed to the President or other presiding officer; no participant may address or question board members individually.
  - members of the public who wish to make a statement during the Public Comments portion of the meeting may speak for no more than three (3) minutes.
  - members of the public must identify themselves prior to speaking. Please state your name and address, and group affiliation, if appropriate.
- Since this meeting is being held by video conference due to the coronavirus pandemic, if the public wishes to attend, they may do so in these ways:
  - by pre-registering via the link provided on the District website or through the School Messenger email to the educational community, or the link and meeting information immediately before the start or by phone using the numbers provided. **Note:** you must "raise your hand" to speak during the Public Session. To raise your hand, (1) on your computer, click the "Raise Hand" button; once it is your turn and you are given access to speak, click 'unmute' or (2) by phone, on your keypad hit *9; once it is your turn and you are given access to speak, hit *6 to unmute.

  - by sending an email to Mrs. Debra D. Roosen, Board President, at droosen@btschools.org prior to 3:00 p.m. on the day of the meeting. In the subject line, please write "public comment" if you wish for your email to be read verbatim during the public comments section of the meeting. The Board will not read comments that identify students in order to protect students' privacy.

VI. FINANCE

- Shared Services
  - CSA is in dialog with four other districts and will get more info for the Board.
  - Mr. Logar requested going out for RFP's for Engineers, Architects, Legal Services, Auditor & Insurance before June. The Board agreed.

VII. EDUCATION

- Frontline - PD and certification tools. User friendly technology platform for IEP's, AESOP, good support certification tools for administrators to evaluate teacher/staff.

VIII. TECHNOLOGY AND BUILDING AND GROUNDS

- iPad return – due by June 10, 2021
- Power outages -
  - May 27, 2021 Hoppock closed. Make up day June 14, 2021 7:30-11:30 a.m.
  - June 3, 2021 Conley closed. Virtual day held due to a non-wide spread event.
  - June 8, 2021 Tree and electrical wires down by the Hoppock school. Students sent home Early. Virtual day in p.m. to count for a full day.
- Mr. Logar recommended a technology study/analysis on the use of I-pads (cost & maintenance) to be sure it's the right option/platform for the district educationally this fall. Ms. Lee will do an analysis.
- Mr. Roop requested an investigation regarding the "Owl" to allow hybrid virtual/in-person board meetings by August 2021. The Board agreed. Ms. Lee will explore alternatives, but echo sound in the multi-purpose room & gym might be an issue. The Conley Music Room might be a better option. Decision to be made by the next board meeting and for Board Attorney Ms. Moore to obtain the most recent guidelines.
- Mr. Logar inquired about the assessment of Conley School land study for the Conley school addition? Survey results indicate storage tanks capable to support the project.
- Conley Roof Repair: A resolution from the maintenance reserve account at the next board meeting will help cover the cost of repairs starting with the two worst rooves this summer and locking in a price guarantee for

the cost of the third repair next summer.

IX. CURRICULUM/STUDENT ACTIVITIES

- Summer Camps begin next week: A.M & P.M. Kinder-Camp, Camp Happy Times, Everyday Fun, Camp Longhorn, Basketball Camp and Adventure Camp held at Conley School June 14-18 and June 21-25.
- Academic Boost Program – 7th & 8th grade at Hoppock June 14-18 and June 21-25
  Parents are responsible for camp transportation at both schools.
- Mr. Glazar inquired about the status of the technology lab/makerspace at Hoppock. Mrs. Roncoroni will investigate.

X. COMMUNITY RELATIONS

- Safe Return to School Plan: Mrs. Roncoroni communicated the DOE plan for 'Safe Return to In-Person Instruction' due by June 24, 2021. Community and committee input will be incorporated into the template. Survey results to be shared with the committee and the Board.

XI. POLICY – The Policy Committee met on June 7 to discuss 24 alerts. They will be broken down into 2 different groups for 1st and 2nd readings. More compliance was recommended from Attorney Moore on Policies 0143 and 0152. President Roosen commented about policies on school website being different from policies in the manual and also recommends Finance to be its own separate committee. The Board agreed to move forward with sub committees at the next board meeting and requested policies be shared in Word documents instead of PDF's. School Boards is also very helpful with forms and procedures.

XII. PUBLIC COMMENTS –

- Mrs. Hale, parent – Supports Mr. Roop's suggestion about remote participation for Board Meetings.

XIII. NOTEWORTHY DATES:

A. June 10, 2021 - 8th Grade Graduation - 7:00 p.m. - Conley School
B. June 11, 2021 - Last day of school for Conley School and rain date for 8th Grade Graduation
C. June 14, 2021 - Last day of school for Hoppock School (due to power outage on May 27, 2021)
D. June 23, 2021 - Virtual Regular Board of Education Meeting - 6:30 p.m.
E. July 26, 2021 – Filing deadline for School Board openings.

President Roosen reminded the Board members to complete their evaluations so goals can be set over the summer.

Mr. Logar requested the Board Evaluation Form from Mrs. Vlietstra and thanked Rainie for Agenda topics.

Any Board Member who wishes to attend graduation, please let Rainie know.

XIV. ADJOURNMENT

MOTION TO ADJOURN by Mr. Roop, seconded by Mr. Travis

On a voice vote, all present were in favor. The meeting adjourned at 8:23 p.m.

Respectfully Submitted,

Beverly Vlietstra

Beverly Vlietstra
Interim Business Administror/Board Secretary