BETHLEHEM TOWNSHIP BOARD OF EDUCATION
280 ASBURY-WEST PORTAL ROAD
ASBURY, NEW JERSEY 08802
908-479-6336

WORK SESSION MEETING
MINUTES
August 11, 2021

For the Work Session Meeting of the Bethlehem Township Board of Education
on Wednesday, August 11, 2021 at 6:30 p.m.

I. CALL TO ORDER - President Roosen called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE:

In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was provided by sending notice to: The Hunterdon County Democrat, Bethlehem Township Clerk, email sent to school community and township residents, by posting on the bulletin boards in the Ethel Hoppock Middle School and Thomas B. Conley Schools and by posting notice on the Board of Education website at http://btschools.org/

IV. ROLL CALL

Mr. Gregory Glazar	*Present*	***Mr. Travis Roop***	*Present*	***Ms. Rainie Roncoroni, Interim CSA***	*Present*
Mr. Kyle Harris	*Present*	***Mrs. Debra D. Roosen***	*Present*	***Mrs. Beverly Vlietstra, Interim SBA/BS***	*Present*
Mr. John Logar	*Present*	***Mr. Ryan Caughey***	*Present*	***Ms. Teresa Moore, Attorney***	*Absent*

V. PUBLIC COMMENTS

Public participation at board meetings is intended to allow individual members of the public to address the Board of Education on issues of public concern. The public comment period is an opportunity for the Board to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a "cross examination" between the public and individual members. While all comments made by the public will be taken under advisement, the Board will not respond to comments made by the public.

- Pursuant to Board Policy #0167:
  - all statements from the public must be directed to the President or other presiding officer; no participant may address or question board members individually.
  - members of the public who wish to make a statement during the Public Comments portion of the meeting may speak for no more than three (3) minutes.
  - members of the public must identify themselves prior to speaking. Please state your name and address, and group affiliation, if appropriate.

★ Catherine Martin, Asbury - concerned for the children about the experimental & dangerous vaccine that causes death and permanent injury. Go to freenjkids.com

★ Robert Adase, Asbury - advocating for children about removing the mask mandate and the negative impact on masks doing more harm than good and how we have been stripped of their rights and freedoms. Go to nomasknj@gmail.com to remove the mask mandate

VI. TECHNOLOGY AND BUILDING AND GROUNDS

- Report from Mr. Steve Douglas, Facilities Manager
- Building Updates - Back to School preparations
    - Conley Roof Restoration in mid September
    - Hoppock water heater replaced
    - All boilers cleaned and inspected
    - 3 valves at Conley replaced with LED lights
    - Completed painting some rooms, both buildings cleaned and floors buffed and waxed

VII. FINANCE

MOTION by Mr. Roop, seconded by Mr. Harris to approve letter A.

A. Acceptance of Proposal from DRG Architects for Architectural/Engineering Services - Att #1

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator, accept the proposal from DRG Architects for Architectural/Engineering Services for the Thomas B. Conley School building project. The fee proposals are listed below:

FEE 1: DRG proposes fee percentage of 7% of the Final Construction cost of the project at closeout.

Example: Contract Price at bid opening: $4,000,000.00 x .07 = $280,000
Contract Price at close of project: $4,235,679.00 x .07 = $296,497.53

These services include Architecture, Structural, Mechanical, Electrical, Plumbing and Fire Protection

FEE 2: Civil Engineering - DRG proposes a separate fixed fee of $20,000.00

FEE 3: LRFP Update - DRG proposes a separate fixed fee of $3,500.00.

Discussion to go out to bid early January/February. Project to be completed by December 2023.
Discussion with Hunterdon County BA group about construction managers. The average construction project costs 5% or $250,000.

On a roll call vote, all present were in favor. The motion carried.

VIII. EDUCATION

- Start Strong Assessments - Beginning on Sep 13, 2021 through Oct 22, 2021 45-60 long. English/Language Arts grades 4-8. Math grades 4-8. Science 6th grade.
- Safe Return to School Plan - Planning for the best possible experience for children. Following 3' distance in classrooms/cafeteria. Outdoors as much as possible. Ask teachers/community/PTA about outside ideas.
- District Goals - Handout
- Teacher Evaluation Model, Danielson Model - Open dialogue. Confidence to go into classroom

IX. CURRICULUM/STUDENT ACTIVITIES

X. COMMUNITY RELATIONS

XI. POLICY

Policy # 0143 - Board Member Election and Appointment (Second Reading Tabled from July 28, 2021 board meeting)

Policy #3134 - Assignment of Extra Duties (Revised)

Policy & Regulation #6471 - School District Travel (M) (Revised)

Policy #8561 - Procurement Procedures for School Nutrition

XII. EXECUTIVE SESSION

MOTION by Mr. Harris, seconded by Mr. Roop for the Board to enter into closed Executive Session.

On a voice vote, all present were in favor. The motion passed. The Board adjourned to closed session at 7:58 p.m.

WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; and

WHEREAS, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

BE IT RESOLVED pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Board adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to Personnel, including recommendations for appointments; termination of employment; terms and conditions of employment; evaluation of the performance of, promotion, or discipline of board employees or prospective employees; changes in salary; changes in assignment; and leaves of absence.

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be.

MOTION by Mr. Roop, seconded by Mr. Glazar for the Board to reconvene into public session at 8:41 p.m.

On a voice vote, all present were in favor. Motion passed.

XIII. PERSONNEL

MOTION by Mr. Harris, seconded by Mr. Glazar to approve letter A & B.

A. Approval of Authorization of Emergent Hires by the Superintendent as needed for the 2021-2022 School Year

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unfilled positions, unanticipated resignations and/or retirement that may occur between today and the date of the next board meeting so that the District's schools are appropriately staffed to provide support and instruction at all times during the 2021-2022 school year. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

B. Acceptance of Proposal from Mr. Ernest Turner from Summit Management Solutions, LLC. for Project Management Consulting Services - Att #1.

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator accept the proposal from Mr. Ernest Turner from Summit Management Solutions, LLC to provide Project Management Consulting Services to the Board of Education for the Thomas B. Conley School building project. Mr. Turner's proposed fee is $10,000.00 per month for approximately 18 months for a total of $180,000.00.

On a roll call vote, all present were in favor. The motion carried.

XIV. OLD BUSINESS

XV. NEW BUSINESS

- **Building Ad Hoc Committee -** Mr. Harris, Mr. Roop and Mr. Glazar will be on the Ad-Hoc Committee.
- Discussion in January 2022 to move to a 5 member board.

XVI. UPCOMING BOARD EVENTS

- Annual New Jersey School Boards Convention (NJSBA) - Held Virtually - October 26 - 28, 2021 - Group rate is $900.00 - Board members to be signed up.

XVII. PUBLIC COMMENTS

- Alex Petulla, Asbury - We are Americans. We are parents. Masks suppress the immune system. Governor Murphy killed people in nursing homes. Look in the mirror. Push back.

XVIII. NOTEWORTHY DATES:

A. August 18, 2021 (Rescheduled from Aug. 25, 2021) - Conley School Music Room - 6:30 p.m.
B. September 8, 2021 - Board Work Session & Board Retreat - Conley School Music Room - 6:30 p.m.
C. September 22, 2021 - Regular Board Meeting - Conley School Music Room - 6:30 p.m.

XIX. ADJOURNMENT

MOTION TO ADJOURN by Mr. Logar, seconded by Mr. Harris.

On a voice vote, all present were in favor. The meeting adjourned at 9:11 p.m.

Respectfully Submitted,

Beverly Vlietstra

Beverly Vlietstra
Interim Business Administrator/Board Secretary