BETHLEHEM TOWNSHIP BOARD OF EDUCATION
280 ASBURY-WEST PORTAL ROAD
ASBURY, NEW JERSEY 08802
908-479-6336

REGULAR MEETING MINUTES
August 18, 2021

For the Regular Meeting of the
Bethlehem Township Board of Education on Wednesday, August 18, 2021 at 6:30 p.m. in the
Thomas B. Conley School Music Room (#135)

I. CALL TO ORDER – President Roosen called the meeting to order at 6:45 p.m.

II. PUBLIC MEETING NOTICE

In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was provided by sending notice to: The Hunterdon County Democrat, Bethlehem Township Clerk, email sent to school community and township residents, by posting on the bulletin boards in the Ethel Hoppock Middle School and Thomas B. Conley Schools and by posting notice on the Board of Education website at http://btschools.org/

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Gregory Glazar	*Absent*	***Mr. Travis Roop***	*Present*	***Mrs. Rainie Roncoroni, Interim CSA***	*Present*
Mr. Kyle Harris	*Present*	***Mrs. Debra D. Roosen***	*Present*	***Mrs. Beverly Vlietstra, SBA/BS***	*Present*
Mr. Ryan Caughey	*Present*	***Mr. John Logar***	*Absent*	***Ms. Teresa Moore, Attorney***	*Absent*

V. PUBLIC COMMENTS - Agenda Items Only

Public participation at board meetings is intended to allow individual members of the public to address the Board of Education on issues of public concern. The public comment period is an opportunity for the Board to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a "cross examination" between the public and individual members. While all comments made by the public will be taken under advisement, the Board will not respond to comments made by the public.

- Pursuant to Board Policy #0167:
  - all statements from the public must be directed to the President or other presiding officer; no participant may address or question board members individually.
  - members of the public who wish to make a statement during the Public Comments portion of the meeting may speak for no more than three (3) minutes.
  - members of the public must identify themselves prior to speaking. Please state your name and address, and group affiliation, if appropriate.

- Catherine Martin – Board is not interested in any opinion and they took away freedom and free speech. Her son cannot breathe while wearing a mask and causes him to get headaches.
- Thomas Fuller – Came back to help the community and feels that both sides do not understand statistics.

VI. Presentation and discussion of Proposal by Mr. Ernest Turner, Summit Management Solutions, LCC.

- Mr. Turner of Summit Management LLC explained the process and timeline of the Conley school addition. He also presented several successful school building projects that his company had completed.

VII. EXECUTIVE SESSION – 7:28 p.m.

MOTION by Mr. Caughey, seconded by Mr. Harris for the Board to enter closed Executive Session.

On a voice vote, all present were in favor. Motion passes.

WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; and

WHEREAS, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

BE IT RESOLVED pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Board adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to Personnel, including recommendations for appointments; termination of employment; terms and conditions of employment; evaluation of the performance of, promotion, or discipline of board employees or prospective employees; changes in salary; changes in assignment; and leaves of absence.

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be.

MOTION by Mr. Harris, seconded by Mr. Roop for the Board to reconvene public session at 8:11 p.m.

On a voice vote, all were in favor. Motion passes.

VIII. CORRESPONDENCE - None

IX. MINUTES - M1

MOTION by Mr. Roop, seconded by Mr. Harris to approve the minutes.
BE IT RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

February 24, 2021 - Regular Board Meeting Minutes	February 24, 2021 - Executive Session Meeting Minutes
March 4, 2021 - Special Meeting Minutes	March 4, 2021 - Special Meeting Executive Meeting Minutes
March 10, 2021 - Work Session Meeting Minutes	March 10, 2021 - Work Session Executive Session Minutes
March 18, 2021 - Special Budget Meeting Minutes	
March 24, 2021 - Regular Meeting Minutes	March 24, 2021 - Executive Session Meeting Minutes
April 14, 2021 - Work Session Meeting Minutes	April 14, 2021 - Executive Work Session Meeting Minutes

<u>Correction needed to</u>: March 10, 2021 Page 2, 5th paragraph "Public Session", page 3.

On a roll call vote, all present were in favor. Motion passes.

X. INTERIM CHIEF SCHOOL ADMINISTRATOR REPORT

- **Report from Interim CSA, Mrs. Rainie Roncoroni**
  - Finalizing Back to school: Teacher in-service, Teacher of the Year – President Roosen's speech,

Board Attorney – legal issues Ace's Training

XI. SCHOOL BOARD PRESIDENT REPORT

- President Roosen mentioned that on September 8th that Gwen Thornton from New Jersey School Boards would be doing a presentation and working with the Board on goal setting.
- President Roosen also mentioned that they are extending the application deadline for the Board vacancy, as no applicants had applied.

XII. INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Final close out, getting ready for audit
- Small Rural Achievement Grant

XIII. FINANCE

MOTION by Mr. Roop, seconded by Mr. Caughey to approve letters A-G.

A. Approval of Bills List - Att #1-A

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the Interim School Business Administrator for the period June 30, 2021, for a total amount of $15,061.82.

B. Approval of Bills List - Att #1-B

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the Interim School Business Administrator for the period July 29, 2021 through August 18, 2021, for a total amount of $386,180.65, which includes two payrolls: July 30, 2021 and August 13, 2021.

C. Approval of Transfers for July 29, 2021 to August 16, 2021 - Att #2

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator, approve the transfers from July 29, 2021 to August 16, 2021 in the amount of $4,000.00.

D. Approval of Out of District Placement for the 2021-2022 School Year

BE IT RESOLVED that the Board, upon recommendation of the Interim Chief School Administrator approve the out of district placement for student #260491 to attend High Bridge School District, in High Bridge, NJ for the 2021-2022 school year in the amount of $25,000.00 for 185 days paid in 10 monthly payments of $2,500.00 Effective September 2, 2021 through June 14, 2022.

E. Approval of Auditor for the 2021-2022 School Year - Att #3

BE IT RESOLVED that the Board, upon recommendation of the Interim Chief School Administrator approve PKF O'Connor as our Auditor for the 2021-2022 School Year. The fee for the audit will be $22,600.00.

F. Approval of Board, staff workshop attendance and travel expenditures

BE IT RESOLVED that the Board, upon recommendation of the Interim Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings.

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Date(s)	Admin./Staff Member	Where	Cost	Substitute Needed
Oct. 20, 2021 - 1 day	Cynthia Arancio, RN, Hoppock School Nurse	30th Annual School Health Conference - Held Virtually due to COVID-19	Regis - $135.00 ea.	Yes-one sub needed @$150.00

G. Acceptance of Proposal from Mr. Ernest Turner from Summit Management Solutions, LLC, for Project Management Consulting Services

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator, accept the proposal from Mr. Ernest Turner from Summit Management Solutions, LLC to provide Project Management Consulting Services to the Board of Education for the Thomas B. Conley School building project. Mr. Turner's proposed fee is $10,000 per month until the end of the project for a total, not to exceed $180,000.00.

Discussion:

On a roll call vote, all present were in favor. Motion passes.

XIV. EDUCATION

MOTION by Mr. Roop, seconded by Mr. Harris to approve items A-B.

A. Approval of Danielson Teacher Evaluation Model for the 2021-2022 School Year

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve the Danielson Teacher Evaluation Model for the 2021-2022 School Year.

B. Approval of Financial Literacy Curriculum for the 2021-2022 School Year

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve the Financial Literacy Curriculum for the 2021-2022 School Year.

Discussion:

On a roll call vote, all present were in favor. Motion passes.

XV. POLICY

MOTION by Mr. Roop, seconded by Mr. Harris to approve items A-C.

A. Approval of Second Reading of Policies

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve the Second Reading of the following policies:

- Policy # 0143 - Board Member Election and Appointment (Second Reading Tabled from July 28, 2021 board meeting)
- Policy #3134 - Assignment of Extra Duties (Revised)
- Policy & Regulation #6471 - School District Travel (M) (Revised)
- Policy #8561 - Procurement Procedures for School Nutrition

B. Approval to Abolish the following policies:

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve to abolish the following policies:

- Policy #1521 Educational Improvement Plans (Abolished)
- Policy #1649 Federal Families First Coronavirus COVID-19 Response Act (Abolished)

C. Approval of First Reading of Policy
BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve the First Reading of the following policy:

- Policy #1648.11 - The Road Forward Covid 19 - Health and Safety

Discussion:

On a roll call vote, all present were in favor. Motion passes

XVI. PERSONNEL
MOTION by Mr. Caughey, seconded by Mr. Harris to approve items A-F.
A. Approval of Stipend Advisor for the 2021-2022 School Year
BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve the advisor for the following stipend position for the 2021-2022 School Year:

Kathy Petri-Harvey - Soccer Coach - $2,053.00

B. Approval of Conley School Duty Aide for the 2021-2022 School Year
BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve Georgiana Perricone, for the position of Conley School Duty Aide for the 2021-2022 School Year at the rate of $15.00 per hour for three (3) hours per day. Effective August 26, 2021. (Pending Criminal History Review/Health Screening)

C. Approval of Part Time Conley School Duty Aide for the 2021-2022 School Year
BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve Bonnie Mulhern, for the position of Part Time Conley School Duty Aide for the 2021-2022 School Year at a salary of $19,140.00 (.83), effective August 26, 2021.

D. Approval of Conley School Long Term Substitute for the 2021-2022 School Year
BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve Gabrielle MacQueen (CON-AID-DUTY-1) as a Long Term Substitute for a Leave Replacement position at Conley School, effective Aug. 23, 2021. Ms. MacQueen will be a long term substitute for nineteen (19) days at the substitute rate of $100.00 per day. On the twentieth (20th) day she will be placed on the salary guide at BA, Step 1, at a salary of 52,283.00 (pro-rated) for the 2021-2022 School Year.

E. Approval of Conley School Long Term Substitute for the 2021-2022 School Year
BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve Cynthia Fasino as a Long Term Substitute for a Leave Replacement position at Conley School, effective Aug. 23, 2021. Ms. Fasino will be a long term substitute for nineteen (19) days at the substitute rate of $100.00 per day. On the twentieth (20th) day she will be placed on the salary guide at BA, Step 1, at a salary of 52,283.00 (pro-rated) for the 2021-2022 School Year. (Pending Criminal History Review/Health Screening)

F. Approval of Leave of Absence Request
BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve a Leave of Absence request for Tina Spadafora (CON-TCH-MUSIC-1), effective August 23, 2021 to approximately October 4, 2021.

H. Approval of Business Office Manager for the 2021-2022 School Year

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve Kathy Palmer for the position of Business Office Manager (full time) for the 2021-2022 School Year, effective September 16, 2021. Ms. Palmer's salary will be $53,000.00 (pro-rated).

I. Approval of Long Term Substitute for Conley School Preschool Aide for the 2021-2022 School Year

BE IT RESOLVED that the Board upon recommendation of the Interim Chief School Administrator approve Tara Stewart as a Long Term Substitute for a Preschool Aide position that will be Full time for 19 days at the substitute rate of $100.00, effective August 23, 2021. On the twentieth (20th) day she will be paid $15.00 per hour based on .83 per diem.

Discussion:

On a roll call vote, all present were in favor. Motion passes.

Mr. Roop inquired about a shared CSA.
Mr. Harris inquired about the CSA timeline.

XVII. OLD BUSINESS

- USC storage tanks penalties
- Wendy – Bench for Mary Monahan

XVIII. NEW BUSINESS

XIX. PUBLIC COMMENTS

- Dawn Muir – Wrong agenda, was not able to hear anything. Is there a way to zoom or stream the meetings?
- Jen DeLorenzo – Oppose Governor's Executive Order 251 mask mandate. KN95 mask, cloth masks do not work and are very unhealthy for 6+ hours/day and are doing more harm than good. She understands the very difficult decisions. Do not reduce the community transition. Writing to the Governor – Jersey First, follow up with her.
- Kim Goodwin – Bus schedule – assigned homerooms for Hoppock
- Bob Adase – Remove plexi-glass during lunch. Please oppose Executive Order 251. Provide informed consent for wearing a mask 7 hours/day. Parents should be informed.

XX. NOTEWORTHY DATES

A. September 8, 2021 - Board Work Session & Board Retreat - Conley School Music Room - 6:30 p.m.
B. September 22, 2021 - Regular Board Meeting - Conley School Music Room - 6:30 p.m.
Music Room - 6:30 p.m.

XXI. ADJOURNMENT

MOTION TO ADJOURN by Mr. Roop, seconded by Mr. Harris

On a voice vote, all present were in favor. The meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Beverly Vliestra

Beverly Vliestra
Interim Business Administrator/Board Secretary