BETHLEHEM TOWNSHIP BOARD OF EDUCATION
280 ASBURY-WEST PORTAL ROAD
ASBURY, NEW JERSEY 08802
908-479-6336

REGULAR MEETING MINUTES
WEDNESDAY, JUNE 26, 2024 at 7:00 p.m
Ethel Hoppock Middle School - Library/STEAM Room

I. CALL TO ORDER - President MacDonnell called the meeting to order at 6:35 p.m.

II. PUBLIC MEETING NOTICE
In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was provided by sending notice to: The Hunterdon County Democrat, Bethlehem Township Clerk, email sent to school community and township residents, by posting on the bulletin boards in the Ethel Hoppock Middle School and Thomas B. Conley Schools and by posting notice on the Board of Education website at http://btschools.org/

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL
Board Members Present: Mr. Greg Glazar, Mr. Thomas Gregor, Mr. Michael Hale, Mr. Daniel MacDonnell, Ms. Jennifer Seibert, and Ms. Stephanie Yager
Board Members Absent: Ms. Jenny Holmes
District Administrators Present: Edward Abato - CSA and Brian Latzke - SBA/BS

V. EXECUTIVE SESSION #1 - 6:30 p.m.

Motion by Mr. Gregor, seconded by Mr. Glazar to enter closed session at 6:36 p.m. On a voice vote, all present were in favor.

WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; and

WHEREAS, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

NOW BE IT RESOLVED that, pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Board shall adjourn from public session and enter into executive session for approximately 30 minutes to discuss the following: Personnel and Negotiations.

BE IT FURTHER RESOLVED that the Board of Education will take action upon its return to public session; and

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be.

Motion by Mr. Hale, seconded by Mr. Gregor to reconvene in public session at 7:04 p.m.

VI. DISTRICT GOALS

1. Goal: Referendum - Planning

Objective: To successfully prepare and promote a critical school district referendum in January 2025 securing essential funding for educational enhancements, infrastructure improvements, and consolidation into one building PreK through grade 8.

2. Goal: School District Technology Enhancements & Integration

Objective: To significantly increase the integration of technology in our classrooms and enhance instructional opportunities for every student through the effective and purposeful use of digital tools and resources.

3. Goal: Curriculum Development

Objective: Develop and align curriculum frameworks that promote rigorous and relevant learning experiences for all students.

4. Goal: Establishment of Professional Learning Communities (PLCs)

Objective: Foster a culture of collaboration and continuous professional growth through the establishment of Professional Learning Communities (PLCs) among staff members.

VII. CORRESPONDENCE - None

VIII. PUBLIC COMMENTS - Agenda Items Only

Public participation at board meetings is intended to allow individual members of the public to address the Board of Education on issues of public concern. The public comment period is an opportunity for the Board to listen to citizen concerns, but not to debate issues or enter into a question-and-answer session or a "cross examination" between the public and individual members. While all comments made by the public will be taken under advisement, the Board will not respond to comments made by the public.

- Pursuant to Board Policy #0167:
    - all statements from the public must be directed to the President or other presiding officer; no participant may address or question board members individually.
    - members of the public who wish to make a statement during the Public Comments portion of the meeting may speak for no more than three (3) minutes.
    - members of the public must identify themselves prior to speaking. Please state your name and address and group affiliation, if appropriate.

Motion by Ms Yager, seconded by Mr. Glazar to open Public Comment. On voice vote, all were in favor.

- Seeing no one from the public wishing to comment, Mr. MacDonnell called for a motion to close public comment.

Motion by Mr. Glazar, seconded by Mr. Hale to close Public Comment. On a voice vote, all were in favor.

IX. MINUTES - M1

A. BE IT RESOLVED that the minutes of the Board of Education meetings, held on the dates indicated, be approved and filed.

May 8, 2024 Special Board Meeting Minutes
May 15, 2024 Regular Meeting Minutes
May 15, 2024 Executive Meeting Minutes

Motion by Mr. Hale, seconded by Ms. Yager to approve Minutes item A. On a roll call vote, item A was approved as follows:
5/8/24 Special Meeting Minutes 6-0-0 (aye Glazar, Gregor, Hale, Seibert, Yager, MacDonnell)
5/15/24 Regular Meeting Minutes 6-0-0 (aye Glazar, Gregor, Hale, Seibert, Yager, MacDonnell)
5/15/24 Executive Meeting Minutes 5-0-1 ((aye Glazar, Hale, Seibert, Yager, MacDonnell; abstain Gregor)

X. SCHOOL BOARD PRESIDENT REPORT

No report

XI. CHIEF SCHOOL ADMINISTRATOR REPORT

Mr. Abato recapped graduation ceremonies and discussed current summer camp/academic enrichment opportunities.

XII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mr. Latzke provided an update on end of year close out procedures and reminder about filing with the County Clerk for open Board seats.

XIII. FINANCE

Committee Members: Thomas Gregor, Jenny Holmes, and Jennifer Seibert

A. Approval of Bills List - Att A
BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period May 16, 2024 through June 26, 2024 for a total amount of $1,038,242.40 which includes three payrolls:

May 30, 2024	$240,637.73
June 6, 2024	$239,928.86
June 7, 2024	$175,486.31

B. Acceptance and Approval of Board Secretary's Report for the month of May 2024 -Att A Att B
BE IT RESOLVED that the Board acknowledge receipt of the monthly certification of the Board Secretary for May 2024, and after review of the Board Secretary's and May 2024 Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A – 16.10 (c)4 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a).

C. Approve Line Item Transfers for the month of May 2024 - Att C
BE IT RESOLVED that the Board approve the line item transfers for May 1, 2024 through May 31, 2024 in the amount of $14,676.00

D. Renewal of Architect for the 2024-2025 School Year
BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Parette Somjen Architects as architect of record for the 2024-2025 School Year at the following hourly rates. All rates on file in the Business Office.
Partner: $183
Director/Senior Associate: $174
Senior Project Architect $165

E. Renewal of Board Attorney for the 2024-2025 School Year
BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Comegno Law Group, P.C. as Board Attorney for the 2024-2025 School Year at the attached rates. $185 per hour. All rates on file in the Business Office. Amount not to exceed $35,000.

F. Approval of Therapy Services for the 2024-2025 School Year
BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Therapeutic Intervention, Inc. to provide occupational and physical therapy services for the 2024-2025 School Year in the amount at the following rates. Amount not to exceed $20,000.

In-District Therapy Services $103/hr
Home-Based Therapy Services $118.50/hr
Evaluations $427 (per evaluation)

G. Approve School Lunch Prices for the 2024-2025 School Year
BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the following school lunch prices for the 2024/2025 school year.

Student Lunch: $3.50
Milk: $0.75
Adult Lunch: $4.25

H. 2024-2025 Anticipated contracts to be renewed, awarded, or to expire during the school year - P.L. 2015, c. 47 - Att #J
BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, that pursuant to PL 2015, Chapter 47 the Bethlehem Board of Education intends to renew, award, or permit to expire the

following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

I. Approval to Appropriate Funds to the Capital Reserve Account
BE IT RESOLVED upon recommendation of the Chief School Administrator, that the Board of Education will appropriate a sum not to exceed $500,000 to the Capital Reserve Account. The source of these funds derived from anticipated surplus realized at the conclusion of the 2023/2024 Fiscal School Year.

J. Approval to Appropriate Funds of the Maintenance Reserve Account
BE IT RESOLVED upon recommendation of the Chief School Administrator, that the Board of Education will appropriate a sum not to exceed $177,500 to the Maintenance Reserve Account. The source of these funds derived from anticipated surplus realized at the conclusion of the 2023/2024 Fiscal School Year.

K. Approve Shared Services Agreement for Technology Services with Delaware Valley Regional High School District Board of Education for the 2024/2025 School Year.
BE IT RESOLVED that the Board upon the recommendation of the Chief School Administrator, approve the shared services agreement with Delaware Valley Regional High School Board of Education for Technology Services at the following hourly rates:

IT Director: $110.00
Network Specialist: $100.00
Technician Level 2: $80.00
Technician Level 1: $75.00
Materials will be reimbursable at cost.

Finance committee met on 6/25 to discuss end of year surplus and deposits as well as line item costs for building projects. Meeting was attended by representatives from the architecture team. Mr. Gregor gave the report. Motion by Mr. Hale, seconded by Ms. Yager to approve Finance items A - K. On a roll call vote, items A-K were approved as follows: 6-0-0 (aye Glazar, Gregor, Hale, Seibert, Yager, MacDonnell).

XIV. PERSONNEL

Committee Members: Thomas Gregor, Jenny Holmes, and Jennifer Seibert

A. Approval of Leave of Absence Request
BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator, approve the leave of absence request for the 2024/2025 school year.

Employee	Type of Leave	Paid Leave Dates	Unpaid Leave with Benefits if Applicable	Unpaid Leave w/o Benefits	Return Date
8021	Medical/ FMLA/NJFLA	N/A	~~8/21/24~~ 8/19/2024 -11/22/2024	N/A	11/25/2024

7867	Medical/ FMLA/NJFLA	6/17/24 - 7/5/24	N/A	N/A	7/8/2024

B . Approve Staff Unpaid Leave of Absence Days
BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator approve the following unpaid absence day(s) for the following staff member(s):

Staff Member	Unpaid Leave Day(s)
Nicholas Scaturro	May 20 & 21, 2024 - 2 days
Annie Mergott	June 3 & June 4 - 1½ days
Cailla Minerowicz	May 7, May 23 & May 31(½ day) - 2½ days

C. Approve School Business Administrator/Board Secretary for 2024/2025 School Year
BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator approve the following individual for the position of School Business Administrator/Board Secretary for the 2024-2025 school year:.

Name	Salary	Position	Start Date
Kirby Hendershot	$108,000	School Business Administrator/ Board Secretary	July 15, 2024 (Tentative)

D. Approval of Compensated Absences
BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, approve the following retirement sick leave conversion payments in accordance with the BTEA negotiated agreement and employment contracts:

Name	Amount
Tammie Race	$8,750.00

E. Approval of Staff Transfer for the 2024-2025 School Year
BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the following Staff Transfer for the 2014-2025 School Year:

Name	From	To
Laura Eriksen	Hoppock School - Special Education Teacher	Conley School - Special Education Teacher

F. Approval of Substitutes for the Extended School Year (ESY) Program

BE IT RESOLVED, that the Board upon recommendation of the Chief School Administrator, approve the following staff members to be substitutes for the ESY Program at the district substitute rate of $120 per day or $60 per half day.

Name
Bonnie Mulhern
Gabrielle MacQueen
Jeni Swenson

G. Approval of Summer Camp Aides

BE IT RESOLVED, that the Board upon recommendation of the Chief School Administrator, approve the following staff members as aides for the summer programs at the following rates:
Tara Stewart - $19.45
Kiera Morales - $17.76

H. Approval of Curriculum Writers for the 2024-2025 School Year

BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, approve the following teachers to serve as curriculum writers at the rate of $35.00 per hour (not to exceed 15 hours of Curriculum work per person) for the 2024/2025 school year:

Name	Curriculum Area
Francesca Sebastiani	Spanish
Kim Intrabartola	STEAM

I. Acceptance of Letter of Resignation

BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, accept the resignation of the following staff member:

Name	Effective Date
Ross Gordon	June 30, 2024

Committee met on 6/25 to discuss open positions. Mr. Gregor gave the report. Motion by Mr. Hale, seconded by Mr. Glazar to approve Personnel items A - I. On a roll call vote, items A-I were approved as

follows: 6-0-0 (aye Glazar, Gregor, Hale, Seibert, Yager, MacDonnell).

XV. SCHOOL OPERATIONS

Committee Members: Michael Hale, Daniel MacDonnell and Greg Glazar

A. Acceptance of Fire and Security Drill Reports for the month of May 2024

BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, accept the Fire Security and Bus Evacuations Drills for the month of May for the Thomas B. Conley School and Ethel Hoppock Middle School:

MONTH	SCHOOL	FIRE DRILL	SECURITY DRILL
May 2024	TBC	05/02/2024	05/23/2024
May 2024	EHMS	05/24/2024	05/23/2024

B. Approval of Jointure Bus Transportation Agreement for the 2024-2025 School Year - Att B

BE IT RESOLVED, that the Board upon recommendation of the Chief School Administrator, approve the district bus transportation jointure agreement for the 2024-2025 School Year with Delaware Valley Regional High School Joint Transportation Services, in Frenchtown, NJ, in the amount of $336,862 (Includes 9 bus routes). Effective 7/1/24 - 6/30/25.
$300.00 (1-3 hours)/$90.00 for each additional hour.
$199.00 One -way athletic events
$90.00 Additional shuttles with the same bus on the same day

C. Approval of Jointure Bus Transportation Agreement for the 2024-2025 Extended School Year

BE IT RESOLVED, that the Board upon recommendation of the Chief School Administrator, approve the district bus transportation jointure agreement for the 2024-2025 Extended School Year with Delaware Valley Regional High School Joint Transportation Services, in Frenchtown, NJ, for two bus routes in the amount of $11,849.00. Effective 6/24/24 - 8/15/24.

D. Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms 2024-2025 School Year

BE IT RESOLVED, that the Board elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3.

WHEREAS, in lieu of individual toilet rooms in each classroom, toilet rooms may be provided adjacent to or outside the classroom, if the following criteria are satisfactorily addressed:

- No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- Toilet facilities shall be readily accessible and the toilet room and signage shall be visible to the child from the classroom door;
- Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii.

School Operations committee met on 6/25 to review line item costs for building projects, PA repairs, and discuss possible energy upgrades and LGEA audit. Mr. Hale gave the report. Motion by Mr. Glazar, seconded by Mr. Hale to approve School Operations items A - D. On a roll call vote, items A-D were approved as follows: 6-0-0 (aye Glazar, Gregor, Hale, Seibert, Yager, MacDonnell).

XVI. EDUCATION & POLICY

Committee Members: Stephanie Yager, Tom Gregor, & Jenny Holmes

A. Acceptance of HIB Grade Report For Fiscal Year 2024 - Data based on the 2022-2023 School Year - Att #1

BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, accept the Harassment, Intimidation and Bullying (HIB) Grade Report for Fiscal Year 2024 from the NJ Department of Education - Data based on the 2022-2023 School Year: Thomas B. Conley School - 71, Ethel Hoppock Middle School - 57, District Grade - 64

Education and Policy committee met on 6/25 to policy updates from audit. Ms. Yager gave the report. Mr. Glazer asked Mr. Abato for clarification on the grades. Motion by Ms. Yager, seconded by Mr. Glazar to approve Education and Policy item A. On a roll call vote, item A was approved as follows: 6-0-0 (aye Glazar, Gregor, Hale, Seibert, Yager, MacDonnell).

XVII. ANNUAL SCHOOL ORGANIZATION

A. Approve Annual Reappointments

BE IT RESOLVED that the Board, upon recommendation from the Chief School Administrator, approve the following appointments/re-appointments for the 2024-2025 school year or until superseded by another resolution:

504 Coordinator	Sally Klemm
Accounting Software System	CDK Systems
AHERA Consultant	AHEARA Consulting
Architect of Record	Parette Somjen Architects LLC
Asbestos Management Officer	Raymond Mulvey
Affirmative Action Officer	Sally Klemm
Attendance Officer	Edward Abato
Anti-Bullying Coordinator	Sally Klemm
Bond Counsel	Wilentz, Goldman & Spitzer
Business Administrator/Board Secretary	Kirby Hendershot
Chemical Hygiene Officer	Raymond Mulvey

Drinking Water Compliance Manager	Natural Systems
Financial Advisory Services	Phoenix Advisors, LLC
Health Insurance Agent	Brown and Brown
HIB Coordinator	Sally Klemm
Homeless Liaison	Sally Klemm
Home Instruction Coordinator	Sally Klemm
I&RS Coordinator	Kris Boganski
Indoor Air Quality Designee	Raymond Mulvey
School Insurance Agent of Record	CBIZ
Integrated Pest Management (IPM) Coordinator	Raymond Mulvey
IPM Program Consultant	Safe Schools, LLC
Lead Testing Program Manager	Raymond Mulvey
Official Newspapers	Hunterdon County Democrat, Star Ledger, and the Express Times
Occupational Therapy Service	Therapeutic Interventions, Inc.
Payroll Services	R&L Payroll Services, Inc.
Personnel Software System	CDK Systems
Policy Service Provider	Strauss Esmay
Public Agency Compliance Officer	Kirby Hendershot
Public Records Custodian	Kirby Hendershot
Purchasing Agent	Kirby Hendershot
Right to Know Training and Compliance	RAMM Environmental Services Inc
Right to Know Officer	Raymond Mulvey
Safety Team Coordinator	Bree Brace
School Attorney	Comegno Law Group, P.C.
School Auditor	BKC, CPAs, LLC
School Physician	Hampton Family Practice
School Safety Specialist	Bree Brace
Treasurer of School Monies	Jennifer Mooney
Water Operator	Natural Systems

B. Designation of Depositories for District funds

BE IT RESOLVED that Citizens Bank is hereby designated as depository for funds of the Bethlehem Township School District, and be it further

BE IT FURTHER RESOLVED that investments can be secured in any other bank holding a current certificate of eligibility from the State of New Jersey Banking Association.

C. Designation of School Funds Investor
BE IT RESOLVED that the Board designate School Funds Investor as Board Secretary/Business Administrator pursuant to 17:12B-241.

D. Designation of Signatures for District Checking Accounts
BE IT RESOLVED, that the Board of Education hereby authorizes the following authorized signatures on the accounts at Citizens Bank.

Account	Number of Signatures Required	Authorized Signatories
General Account	3	Board President, Superintendent and Board Secretary
Cafeteria, Payroll, Payroll Taxes, Payroll Agency, Petty Cash, Maintenance Reserve, Capital Reserve, Summer Payment Plan, FSA	2	Superintendent and Board Secretary
Student Activities - Conley Student Activities - Hoppock	2	Board Secretary and Principal

E. Approve Petty Cash Account
BE IT RESOLVED that the Board maintain a Petty Cash Fund in the amount of $500.00 for the 2024-2025 school year and appoint the School Business Administrator as custodian.

F. Approve Existing Board of Education Policies
BE IT RESOLVED that the Board approve the existing policies, by-laws, and administrative procedures of the Bethlehem Township Board of Education for the 2024-2025 school year.

G. Approve Existing Curricula, Textbooks and Instructional Materials
BE IT RESOLVED that the curricula, textbooks and instructional materials for grades preschool through grade eight be approved by the Board of Education of the Bethlehem Township School District for the 2024-2025 school year.

H. Approve the New Jersey Minimum Chart of Accounts
BE IT RESOLVED, that the Board approve the New Jersey Minimum Chart of Accounts.

I. Authorize Line Item Transfers
BE IT RESOLVED, that the Board authorize the Superintendent in conjunction with the Business Administrator/Board Secretary to approve approve line item transfers as necessary between board meetings and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, pursuant to N.J.S.A 18A:22-8.1.

J. Authorize Payment of Bills Between Board Meetings
BE IT RESOLVED, that the Board authorize the Business Administrator/Board Secretary to approve the payment of bills between board meetings pursuant to N.J.S.A. 18A:19-4.1. Such warrants shall be presented to the board at the next Regular Business Meeting for ratification.

K. Approve 403(b), 457(b) and Third Party Plan Administrator
BE IT RESOLVED, that the Board approve the following 403(b) and 457(b) plan providers and to designate PlanConnect as the Tax Sheltered Annuity Third Party Administrator: Equitable, Orion, Lincoln Financial, MetLife, and Vanguard

L. Approve Cooperative Purchasing Membership Agreements
BE IT RESOLVED, that the Board approve membership in the following Cooperative Purchasing Agreements: Education Data Services, Hunterdon County Education Services Commission, PEPPM Technology Bidding, New Jersey Educational Computing Cooperative (NJECC), Morris County Cooperative Pricing Council (MCCPC), ACES, and Educational Services Commission of New Jersey

M. Approve the Following Resolution Authorizing Bid/Quote Thresholds:
WHEREAS the procurement Law 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;
WHEREAS 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;
WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;
WHEREAS, 18A:18A-3 also authorizes a board of education to establish a bid threshold of $32,000 if they do not employ a qualified purchasing agent as determined by the Department of Community Affairs, and;
WHEREAS 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% ($4,800) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution.
NOW THEREFORE BE IT RESOLVED, that the Bethlehem Township Board of Education pursuant to the statutes cited above hereby appoints Kirby Hendershot, School Business Administrator/Board Secretary as its duly authorized purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the Bethlehem Township School District, and;
BE IT FURTHER RESOLVED, that Kirby Hendershot is hereby authorized to award contracts on behalf of the Bethlehem Township Board of Education that are in the aggregate less than 15% ($4,800) of the bid threshold without soliciting competitive quotations, and;
BE IT FURTHER RESOLVED, that Kirby Hendershot is hereby authorized to seek competitive quotations, when applicable and practicable and award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold.

N. Approve the Following Resolution Authorizing State Contract Purchases:
WHEREAS, Title 18A:18A-10 provides that, a board of education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and;

WHEREAS, the Bethlehem Township School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and;
WHEREAS, the Bethlehem Township School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.
NOW, THEREFORE, BE IT RESOLVED, that the Bethlehem Township Board of Education does hereby authorize Kirby Hendershot, the district purchasing agent to make purchases of goods and services entered into on behalf by the State of New Jersey, Division of Purchase and Property utilizing its approved state contract vendor list.

O. Authorize Certified School Personnel to Collect and Maintain Pupil Records
BE IT RESOLVED that the Board authorize certified school personnel to collect and maintain the following types of pupil records as required by N.J.A.C. 6A:32-7.1 et seq:
Personal data identifying each pupil enrolled in the district including pupil's name, address, telephone number, date of birth, name of parent(s)/guardian(s), citizenship, gender, standardized assessments, grades, attendance, classes attended, grade level completed, and year completed;
Daily attendance;
Description of pupil progress, including grade level, according to evaluation system used by the district;
History and status of physical health per state regulations;
Special education records pursuant to relevant rules and laws;
All other records required by the New Jersey State Board of Education.

Motion by Mr. Glazar, seconded by Mr. Hale to approve Annual Organization items A - O. On a roll call vote, items A-O were approved as follows: 6-0-0 (aye Glazar, Gregor, Hale, Seibert, Yager, MacDonnell).

XVIII. OLD BUSINESS

XIX. NEW BUSINESS

XX. PUBLIC COMMENTS

Motion by Ms Yager, seconded by Mr. Glazar to open Public Comment. On voice vote, all were in favor.

- Kerri O'Conner - Support of PreK expansion. As a Pediatric Physical Therapist early investment is strong predictor of success for students.
- Meg McGeehan - Wants to see the district hire a strong math teacher to fill vacancy. Students in 7th grade have had a great deal of teacher turnover over the last few years.
- Tatum Porter - Look for ways to incentivize teachers to stay to build culture. Don't move teachers between grade levels each year. Having consistent staff is important.

Motion by Mr. Hale, seconded by Mr. Gregor to close Public Comment. On a voice vote, all were in favor.

XXI. EXECUTIVE SESSION (If necessary)

XXII. GOOD OF THE ORDER

Ms. Seibert asked for a copy of LFRP and current itemized list for building project at Conley to be distributed to all Board members.

XXIII. NOTEWORTHY DATES:

1. July 24, 2024 - Regular Meeting of the Board of Education - EHMS Library/STEAM RM. - Public meeting begins at 7:00 p.m.

XXIV. ADJOURNMENT

Motion by Ms. Yager, seconded by Mr. Hale to adjourn. On a voice vote, all were in favor. Meeting adjourned at 7:50 p.m..

Respectfully submitted,

Brian Latzke
School Business Administrator/Board Secretary